Mandatory Reporting

Policy Scope
This policy is for the management of ACC Southlands Ltd. The Principal or their delegate is responsible for the implementation of the policy and any procedures.

Policy
As of 1 January 2009, all teachers registered with the Teacher Registration Board of Western Australia (TRBWA) are, by law, mandatory reporters of child sexual abuse.

This policy outlines the process for mandatory reporting.

Mandatory Reporting for Allegations of Child Sexual Abuse
A TRBWA registered teacher must establish a belief based on reasonable grounds of child sexual abuse before completing a mandatory report. The basis of this belief may be based on but is not limited to:
   i. Reports of abuse by a third party
   ii. A disclosure of information provided by a child or parent/guardian
   iii. Observed evidence of physical and/or behaviour indicators

In the event that a belief based on reasonable grounds of child sexual abuse cannot be established, the incident must still be recorded and submitted to the principal.

When a belief based on reasonable grounds is established, the TRBWA registered teacher:
   i. Must submit a written report to the Department of Child Protection – Mandatory Reporting Service (DCP-MRS)

In the event that the written report is made by a teacher, the teacher is encouraged to inform the principal that a written report has been made.

On being notified that a written report has been submitted to DCP-MRS, the principal must notify the school board that a written report has been made.

Refer to Appendix 1 - Flowchart

Policy Review
On change of legislation or at the discretion of the School Board of ACC Southlands Ltd.

Policy Version
3.0

Appendix 1 - Flowchart
MANDATORY REPORTING FLOWCHART

Does the mandatory reporter have a belief based on reasonable grounds that a student is at risk of sexual abuse?

YES

Feedback including Receipt No.  

The mandatory reporter must submit a written report to DCP-MRS

Mandatory Reporting Service (Department of Child Protection)

The mandatory reporter is encouraged to inform the Principal that a report has been made

When informed, the Principal must notify the school board that a written report has been made